

WORK REQUEST (MAINTENANCE MANAGEMENT)

NAVFAC 9-11014/20 REV. 2-68

FROM: _____ PHONE NUMBER: _____

(Command)

TO: OCEANA SELF-HELP DATE OF REQUEST: _____

REQUEST FOR: COST ESTIMATE PERFORMANCE OF WORK REQUEST WORK START: _____

POINT OF CONTACT: _____ SKETCH/PLAN ATTACHED YES NO

DESCRIPTION OF WORK AND JUSTIFICATION: (Include location, type, size, quantity, etc.)

Signature (Requesting Official)

(To be filled out by the Self-Help Division)

ESTIMATE NUMBER: _____

APPROVED:

DISAPPROVED:

Signature

Date