

INDIVIDUAL PROJECT DOCUMENTATION

1. Location: (building number, room number, command)

2. Project Title: (type of work performed) _____

3. Project Description: _____

4. Total funds expended on project: (to be completed by Self-Help personnel) _____

5. Composition of work force for this project:

Total Self Help: _____

Total Seabees: _____

Total Personnel: _____

6. Man-days expended on this project:

Total Self-Help: _____

Total Seabees: _____

Total Man-days expended: _____

7. Project status:

Project start date: _____

Project completion date: _____

8. Plans and Specifications provided by: _____

9. Benefits to command and impact on morale: _____
