



DEPARTMENT OF THE NAVY

NAVAL AIR STATION OCEANA
1750 TOMCAT BOULEVARD
VIRGINIA BEACH, VIRGINIA 23460-2168

IN REPLY REFER TO:

NASOCEANAINST 5530.1
NO3VB

DEC 09 2003

NAS OCEANA INSTRUCTION 5530.1

Subj: INTRUSION DETECTION SYSTEM TESTING PROCEDURES

Ref: (a) OPNAVINST 5530.14C
(b) NASOCEANAINST 5530.4E

1. Purpose. To establish an Intrusion Detection System (IDS) Testing Program for Naval Air Station (NAS) Oceana per references (a) and (b).

2. Scope. Included in this plan are all instructions and procedures used to validate alarm operability.

3. Responsibilities

a. Security Officer. Implement and maintain an IDS Test schedule and procedures.

b. Physical Security

(1) Organize and submit a monthly test schedule and code word to the Security Officer for approval.

(2) Distribute schedules and code words to tenant commands each month.

c. Tenant Commands. Appoint a Facility Alarm Manager (FAM) to assume responsibility of alarm systems.

d. FAM

(1) Review schedule to ensure there will not be a conflict with operational commitments.

(2) Maintain logs for administrative accountability.

e. NAS Oceana Dispatch. Review schedule and conduct testing with tenant commands accordingly.

4. Testing Procedures

a. FAM

(1) Contact the NAS Oceana Dispatcher and identify themselves by name and facility standing by to conduct IDS alarm test.

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(2) When prompted, authenticate code word.

(3) When instructed, set and activate alarm.

(4) Upon verification of alarm, reset to normal operating condition and notify dispatch, "all conditions normal."

b. NAS Oceana Dispatcher

(1) Receive call from FAM identifying themselves by name and facility. Contact FAM if a call is not received.

(2) Authenticate code word with FAM.

(3) Instruct FAM to set and activate alarm.

(4) Receive alarm and acknowledge.

(5) Instruct FAM to return alarm to normal operating condition and verify, "all conditions normal."

(6) If FAM is unable to authenticate alarm, dispatch a unit to facility to ensure they are not under duress.

(7) Log all test results and actions taken in the Desk Journal.


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